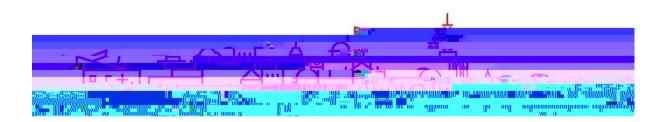# Birmingham City Council Constitution

Part D   Finance, Procurement and Contract Governance Rules

March 2024

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Scope of Capital Gateway approvals

D2. PROCUREMENT AND CONTRACT GOVERNANCE

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Introduction and Purpose

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Conduct and Conflict of Interest (Procurement)

Section 2 - Roles and Responsibilities

Roles and Responsibilities

ROLE	AREA OF RESPONSIBILITY

Authorised Officer

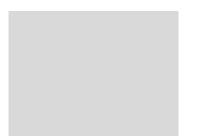| ROLE	AREA OF RESPONSIBILITY
Corporate Procurement Service	

Section 3 - Thresholds

Thresholds

Estimated Contract Values

TABLE 1: Process

Thresholds *(excluding VAT)*	Minimum Tender Process [3]	Advertising opportunity on [3]: i) Contracts Finder ii) Find a Tender	Posting Contract Notice of Award on: i) Contracts Finder ii) Find a Tender	Publishing on Contract Register	Use of electronic Tendering System	Minimum Tendering Timescales [2]

Thresholds (excluding VAT)	Pre-procurement (Authorising procurement activity)	Post-procurement (Awarding of procurement activity)	Contract (as a minimum)
£5k up to £25k			
Supplies and Services: £25k to Below Threshold relevant Regulation			
Works Contracts: Low Value Quotation (£25k - £250k) or to relevant Threshold			

Thresholds (excluding VAT)	Pre-procurement (Authorising procurement activity)	Post-procurement (Awarding of procurement activity)	Contract (as a minimum)
Works Contracts: Over £250k but Below Threshold			

Thresholds (excluding VAT)	Pre-procurement (Authorising procurement activity)	Post-procurement (Awarding of procurement activity)	Contract (as a minimum)
Over £10m [4]			

Prior information and Public Reports

Planned Procurement Activities Report (PPAR)

Contract Extension and Modifications

Other considerations

Due Diligence

*   [